



February						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
Working Days : 20 , Holidays : 08						
Feb 06	Commencement of Classes session Even Sem 2022-23 for VI, VIII Sem					
Feb 18	Maha Shivratri					
Feb 28	College Fest UTKARSH 2023					

March						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Working Days : 19 , Holidays : 12						
Mar 01-02	College Fest UTKARSH 2023					
Mar 06-09	Holi Vacation					
Mar 22-24	1st Sessional Exam for VI, VIII Semester students					
Mar 30	Ramnavmi					

April						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Working Days : 19 , Holidays : 11						
April 07	Good Friday					
April 10	Commencement of Classes session Even Sem 2022-23 for VI, VIII Sem					
April 12	Akhil Jyot					
April 14	Dr. Bhim Rao Ambedkar Jayanti					
April 21	*Last Friday of Ramzan (Alvida)					
April 22	*Id-UI-Fitar					
*	Subject to Visibility of Moon					

May						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Working Days : 24 , Holidays : 07						
May 16-18	1st Sessional Exam for II, IV Semester students					
May 18-26	Pre University Exam for VI, VIII Semester students					

June						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
Working Days : 22 , Holidays : 08						
By AKTU*	End Semester Theory Exam for VI, VIII Semester					
By AKTU*	End Semester Practical Exam for VI, VIII Semester					
June 29	*Id-UI-Zuha (Bakhrred)					
*	As per the Notification of AKTU/Subject to Visibility of Moon					

July						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Working Days : 22 , Holidays : 09						
July 10-14	Pre University Exam for II, IV Semester students					
By AKTU*	End Semester Theory Exam for II, IV Semester					
By AKTU*	End Semester Practical Exam for II, IV Semester					
July 29	*Moharram					
*	As per the Notification of AKTU/Subject to Visibility of Moon					

TOTAL WORKING DAYS (126) & HOLIDAYS/OFF (55)

GUIDELINES TO THE FACULTIES

- A separate activity calendar will be issued by all departments comprising their departmental technical, cultural, sports, co- curricular and extra-curricular activities / events planned for Even Semester 2022-23.
- Prepare date-wise lecture plan, submit it to the respective Head of the Department latest by 25.02.2023. Attach a copy of the lecture plan to the course file of the subject.
- Additional doubt clearing classes may be arranged for slow learners or for students who have missed the classes due to unavoidable circumstances.
- No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HOD is must.
- The attendance of classes should be uploaded on college ERP on daily basis.
- Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within four days and ensure the uploading of marks on college ERP.
- All are required to take proper prior permission from respective HOD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
- Invigilation duty has to be performed as per the schedule by exam cell. In case of any absence, a substitute must be provided by the concerned faculty.

GUIDELINES TO THE STUDENTS

- Students registering themselves after commencement of classes shall be liable to deposit the fine.
- RAGGING is a punishable offence; all are required to refrain from it. FIR shall be lodged against culprit, as per orders of Hon'ble Supreme Court.
- Sessional tests 1 will be of 1:30 hrs duration and PUT will be of 3 hrs duration (1st ST from Unit 1 & 2 and PUT from the whole syllabus).
- All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in sessional tests / PUT.
- List of students having shortage of attendance will be displayed/informed to the students by the departmental one week before the commencement of sessional tests/exams.
- Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
- The students are advised to continuously access their college ERP/AKTU ERP account. The records of attendance and performance will be uploaded there.
- Students are advised to submit their fees in time.
- Any student found engaged in malpractices during exam will be debarred for the exams.