

**Babu Banarasi Das Institute of Technology & Management, Lucknow**

ODD SEMESTER, SESSION : 2023-24

TENTATIVE ACADEMIC CALENDAR FOR I, III, V, VII Semester

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Working Days : 21 , Holidays : 10						
Aug 10	Commencement of Classes session Odd Sem 2023-24 for VII Sem					
Aug 15	Independence Day					
Aug 31	Raksha Bandhan					

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Working Days : 20 , Holidays : 10						
Sep 01	Commencement of Classes session Odd Sem 2023-24 for V Sem					
Sep 07	Janmashtmi					
Sep 15	Commencement of Classes session Odd Sem 2023-24 for I & III Sem					
Sep 18	Ganesh Chaturthi					
Sep 20-22	1st Sessional Exam for V & VII Semester students					
Sep 28	*Id-E-Milad (Barawafat)					
*	Subject to Visibility of Moon					

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Working Days : 20 , Holidays : 11						
Oct 02	Gandhi Jayanti					
Oct 23-24	Dushehra (Maha Navmi/Vijay Dashmi)					

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Working Days : 19 , Holidays : 11						
Nov 06-08	1st Sessional Exam for I & III Semester students					
Nov 11-15	Deepawali Vacations					
Nov 27	Guru Nanak Jayanti/Kartik Purnima					

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Working Days : 22 , Holidays : 09						
Dec 04-11	Pre University Exam for V & VII Semester students					
Dec 18-20	2nd Sessional Exam for I & III Semester students					
Dec 25	Christmas Day					
By AKTU*	End Semester Theory Exam for V & VII Semester					
By AKTU*	End Semester Practical Exam for V & VII Semester					
*	As per the Notification of AKTU					

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Working Days : 23 , Holidays : 08						
Jan 08-12	Pre University Exam for I & III Semester students					
Jan 26	Republic Day					
By AKTU*	End Semester Theory Exam for I & III Semester					
By AKTU*	End Semester Practical Exam for I & III Semester					
*	As per the Notification of AKTU					

TOTAL WORKING DAYS (125) & HOLIDAYS/OFF (59)

GUIDELINES TO THE FACULTIES	
1.	A separate activity calendar will be issued by all departments comprising their departmental technical, cultural, sports, co- curricular and extra-curricular activities / events planned for Odd Semester 2023-24.
2.	Prepare date-wise lecture plan, submit it to the respective Head of the Department latest by 12.09.2023. Attach a copy of the lecture plan to the course file of the subject.
3.	Additional doubt clearing classes may be arranged for slow learners or for students who have missed the classes due to unavoidable circumstances.
4.	No class should be left unattended as per the time table but if inevitable then proper intimation in this regard to HOD is must.
5.	The attendance of classes should be uploaded on college ERP on daily basis.
6.	Answer Copies of Sessional Test /PUT should be evaluated and shown to the students within four days and ensure the uploading of marks on college ERP.
7.	All are required to take proper prior permission from respective HOD before availing any type of leave. Avoid pre-fix OR suffix type of leaves.
8.	Invigilation duty has to be performed as per the schedule by exam cell. In case of any absence, a substitute must be provided by the concerned faculty.

GUIDELINES TO THE STUDENTS	
1.	Students registering themselves after commencement of classes shall be liable to deposit the fine.
2.	RAGGING is a punishable offence; all are required to refrain from it. FIR shall be lodged against culprit, as per orders of Hon'ble Supreme Court.
3.	Sessional tests 1 will be of 1:30 hrs duration and PUT will be of 3 hrs duration (1st ST from Unit 1 & 2 and PUT from the whole syllabus).
4.	All students are required to maintain minimum 75% of attendance (in each theory and practical subjects) before appearing in sessional tests / PUT.
5.	List of students having shortage of attendance will be displayed/informed to the students by the departmental one week before the commencement of sessional tests/exams.
6.	Minimum 75% overall attendance is required to appear in the University End Semester examination as per university guidelines.
7.	The students are advised to continuously access their college ERP/AKTU ERP account. The records of attendance and performance will be uploaded there.
8.	Students are advised to submit their fees in time.
9.	Any student found engaged in malpractices during exam will be debarred for the exams.

DIRECTOR
BBDITM, Lucknow